



For office use only

Date Received: \_\_\_\_\_

Fee Received: \_\_\_\_\_

Electricity: \_\_\_\_\_

Size/type of space: \_\_\_\_\_

## Commercial Vendor Application (All areas of both pages must be filled in)

Name of concession: \_\_\_\_\_

Contact person: \_\_\_\_\_ Phone number: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email address: \_\_\_\_\_

Concession description: \_\_\_\_\_

Type of booth (Booth, trailer, canopy, etc.) \_\_\_\_\_

Fees:	Street Booth (Not in Park)	10'x10'	\$50	\$ _____
	Single Space	12'x12'	\$100	\$ _____
	Double space	12'x24'	\$150	\$ _____
	Triple Space	12'x36'	\$200	\$ _____
	*Power _____ *Water _____ (Optional)		\$20	\$ _____
	<u>* Not guaranteed*</u>			
	<b>Total amount enclosed</b>			\$ _____

**Deadline/Refunds:** Vendors are taken and placed on a first come, first paid basis. In order to limit duplications (This will be enforced as closely as possible) the vendor coordinator must receive the application fees no later than June 1<sup>st</sup>, 2024. No refunds due to weather or changes in personal plans. NO EXCEPTIONS.

**ATTN: NO CREDIT CARDS.** Make money orders or cashier's checks payable to **Republic Chamber of Commerce** and send to **Prospectors Day Committee, PO Box 200 Republic, WA 99166**. No personal checks will be accepted. Food vendors: You must include a copy of your certificate of insurance with your application and payment. Only 120V, 15-amp power is available in limited service. Vendors with tents or booths will have priority access. Thus the \$20 fee for power. If you are working from a motor home or trailer, you must be prepared to furnish your own power. Power is not supplied for RV use. It may be necessary to refund your \$20 if power is not available. **Water is provided to food vendors only.**

## VENDOR REGULATIONS



- Check in will begin Thursday, June 6<sup>th</sup>, 2024, and will continue through Friday, June 7<sup>th</sup>, 2024. Please check in with Brenda Starkey, who will be located at Patterson Park or available via phone at 509-690-0782, to find out your setup spot and receive your permit. **ABSOLUTELY NO VENDORS ARE ALLOWED TO SET UP WITHOUT CHECKING IN FIRST.** Any violation of this rule could have you removed from the park. Please contact Brenda by June 6<sup>th</sup> if you need to arrange to check in during the evening.
- Vendors agree to have their booths set up and open by 8am Saturday June 8<sup>th</sup> at the latest. In the past, late vendors have created a safety hazard by driving vehicles into the park. If you arrive late, you will have to park along the street and manually transport your booth and contents to the assigned space. **NO EXCEPTIONS**
- **Food vendors must provide garbage receptacles outside their booths.** Please keep your area tidy!
- **ALL vendors are responsible for removing their own garbage at the end of the event.** All vendor spots are to be left empty as they were found, and any vendors that do not follow this rule will be banned from all future events.
- Vendor parking will be provided along the west side of the park. However, space is somewhat limited, so be prepared to park elsewhere if all spaces are taken. Each vendor will receive one parking placard, which must be visibly displayed when using the vendor parking area. Vendors may also need to move a vehicle on short notice if emergency access to the park is necessary.
- Food vendors must apply for a food handlers' card at Tri-County Health Dept. Information is available online at: <https://www.netchd.org/> under the healthy places tab.
- No silly string or air horns are allowed.
- Street booths will be located on Delaware street (On the side next to the Patterson Park). Booths are limited to a 10'x10' maximum and will have no power or water available. No food or drink vending is permitted from a street booth. Vendors may share a street booth if they so desire, so long as they fit within the size limit.
- Once you are assigned a vendor spot, you are not moving without the verbal consent from Brenda Starkey. If you move from your assigned spot, you may be asked to leave the event with no refund.

I, the undersigned, have read, understand and agree to the enforcement of all the rules and regulations of the Prospectors Days Committee and the Republic Chamber of Commerce, I understand that neither the festival nor the Chamber are responsible for any theft, damage to goods or my personal property before, during or after the festival. Nor are they responsible for any loss in sales or inventory due to weather or other incidents.

Signature \_\_\_\_\_

Please keep a copy of both completed pages for your records.