

For office use only
 Date Received: _____
 Fee Received: _____
 Electricity: _____
 Size/type of space: _____



Prospectors Days Commercial Vendor Application (All areas of both pages must be filled in)

Name of concession: _____

Contact person: _____ Phone number: _____

Address: _____ City: _____ State: _____ Zip: _____

Email address: _____

Concession description (list all items being sold):

Type of booth (Booth, trailer, canopy, etc.) _____

Tires are NOT allowed on grass; trailer vendors will be street vendors. Please select booth space accordingly

Fees:	Street Booth (Not in Park)	12'x12'	\$75	\$_____
	Single Space	12'x12'	\$100	\$_____
	Double space	12'x24'	\$150	\$_____
	Triple Space	12'x36'	\$200	\$_____
	<i>Single Space: Non-Profit Booth</i>	12'x12'	\$0	\$_____

Power: \$20 per outlet (2 plugs). Max 2 outlets per vendor \$_____

Water \$20 \$_____

* Power and water are NOT guaranteed. Water is ONLY available for food vendors *

Total amount enclosed \$_____

PROSPECTORS DAYS 2025 VENDOR REGULATIONS

There have been several changes and updates with vendor regulations for Prospectors Days so please read through each bullet point below. These regulations will be strictly enforced to ensure the safety of everyone and compliance with all local and state guidelines. Please reach out to the vendor coordination team at republicchamber@gmail.com with any questions or concerns.

- Check in will be Thursday, June 12th, 2025, from 9am-6pm. If you need to check in outside this time frame, please email our vendor team prior to June 1st. Please check in at the vendor registration booth located under the pavilion, to find out your setup spot and receive your packet. **ABSOLUTELY NO VENDORS ARE ALLOWED TO SET UP WITHOUT CHECKING IN FIRST.** Any violation of this rule will have you removed from the park.
- Vendors agree to have their booths set up by Thursday night and must be open by 10am Friday June 13th at the latest. In the past, late vendors have created a safety hazard by driving vehicles into the park. If you arrive late, you will have to park along the street and manually transport your booth and contents to the assigned space. **NO EXCEPTIONS**
- **Food vendors must provide garbage receptacles outside their booths.** Please keep your area tidy! You are also required to have adequate fire suppression equipment for your station. This can include Class K fire extinguishers. Please make sure all staff working the booth are trained in extinguisher operation.
- There unfortunately is no gray water dumping allowed at Patterson Park; we are not equipped to handle that. Slagle Park has a dumping station available for \$5. Please be prepared.
- Food vendors must apply for a food handlers' card at Tri-County Health Dept. Information is available online at: <https://www.netchd.org/> under the healthy places tab. This is required to be presented at check in.
- Specific vendor spaces are not guaranteed, the vendor committee decides where vendors will be placed based on a variety of factors. You are not guaranteed the same space that you have had in the past.
- The vendor coordinating team will not tolerate inappropriate behavior or foul language from vendors towards staff. If you are exhibiting these behaviors, you will be asked to leave. If you are asked to leave due to such behaviors, you will not be issued a refund, and you will be banned from future Chamber of Commerce events. Please treat everyone with respect and courtesy.
- **ALL vendors are responsible for removing their own garbage at the end of the event.** All vendor spots are to be left empty as they were found. A dumpster will be provided for vendor use.
- Food Vendors- You must include a copy of your certificate of insurance with your application and payment. Only 120V, 15-amp power is available in limited service. Vendors with tents or booths will have priority access. Thus the \$20 fee for power. If you are working from a motor home or trailer, you must be prepared to furnish your own power. Power is not supplied for RV use. It may be necessary to refund your \$20 if power is not available. **Reminder-water is provided to food vendors only.**
- No silly string or air horns are allowed.

- Parking is available along the west side of the park. However, space is somewhat limited, so be prepared to park elsewhere if all spaces are taken. Parking spaces have first come first serve. Vendors may also need to move a vehicle on short notice if emergency access to the park is necessary. DO NOT BLOCK EMERGENCY ENTRANCE INTO THE PARK.
- There are no trailers/booths with wheels allowed in the park. Those vendors will be street vendors.
- Peddlers' permits are required and need to be picked up from the City Hall office. They are open Thursday until 4pm. You must show permit during check-in. Republic City Hall- 987 S Clark Ave. Republic, WA 99166
- Nonprofit free Booths are reserved for organizations providing information or community outreach. Sales of any kind are not permitted at these booths. If you wish to sell items, please select a vendor booth option.
- Street booths will be located on Delaware street (On the side next to the Patterson Park). Booths are limited to a 10'x10' maximum and will have no power or water available. No food or drink vending is permitted from a street booth. Vendors may share a street booth if they so desire, so long as they fit within the size limit and both parties have appropriate permits & paperwork.
- Once you are assigned a vendor spot, you are not moving without the verbal consent from the vendor coordination team. If you move from your assigned spot, you may be asked to leave the event with no refund.
- Take down can begin Sunday after 12pm when church in the park has finished. All take down needs to be completed by 5pm Sunday.
- Deadline/Refunds: Vendors are taken and placed on a first come, first paid basis and spots are limited! To limit duplications (This will be enforced as closely as possible) the vendor coordinator must receive the application fees no later than **April 15th**. No refunds due to weather or changes in personal plans. NO EXCEPTIONS. You will receive a confirmation email once your application has been accepted. If you have not heard from us by **April 30th**, please contact us at republicchamber@gmail.com.
- Payments- Make money orders or cashier's checks payable to Republic Chamber of Commerce and send to Prospectors Day Committee, PO Box 502 Republic, WA 99166. No personal checks will be accepted. Food vendors:
- Vendors who fail to adhere to the rules and regulations set forth by the Republic Chamber of Commerce, including engaging in disruptive behavior, disrespectful conduct, or actions that create issues for event organizers, attendees, or fellow vendors, may be prohibited from participating in future events.

I, the undersigned, have read, understand and agree to the enforcement of all the rules and regulations of the Prospectors Days Committee and the Republic Chamber of Commerce, I understand that neither the festival nor the Chamber are responsible for any theft, damage to goods or my personal property before, during or after the festival. Nor are they responsible for any loss in sales or inventory due to weather or other incidents.

Printed Name _____

Signature _____

Please keep a copy of all pages for your records

Check-In/ Tear down

- Check-in is Thursday June 12th, 2025 from 9am-6pm in the park. Look for the Republic Chamber of Commerce banner at the pavilion. If you need to check-in outside these hours, make sure you reach out to our vendor team via email at republicchamber@gmail.com prior to June 1st.

- Teardown/Cleanup begins Sunday June 15th 2025 after church in the park has finished (Approx 12pm). All cleanup must be finished by 6pm. Make sure you leave your space empty and all garbage is removed. A vendor dumpster is available.

Bring with you to check in:

- Peddlers Permit

- Food Vendors: Food handlers card

- Food Vendors: Copy of your insurance